

Cambridge International Examinations at ACE of Brussels for Private Candidates - October/November 2025 Series

Registrations are open to private candidates who wish to sit their Cambridge IGCSE and/or AS/A Level examinations at ACE of Brussels, for any Cambridge course available to private candidates*. The fee structure for private candidates in the October/November 2025 examination series is as follows:

Please note that ACE of Brussels students are subject to exam fee discounts.

Examination or Service	Private Candidate Price
IGCSE examinations per subject	€300
ICE Certificate	€150
AS or A2 Level examinations per subject	€325
A Level examinations per subject	€400
Additional cost for sitting a language examination	€100
Additional cost for sitting a science or computer science practical examination	€150
AICE diploma	€220
Additional late entry registration after due date	€300 per entry, per subject
Additional very late entry fee	€350 per entry, per subject
Access Arrangements - Use of a Word Processor	€25 per entry, per subject
Access Arrangements - 25% Extra Time	€50 per entry, per subject
Access Arrangements - 50% Extra Time	€100 per entry, per subject
Enquiry about results service	Tiered pricing up to a maximum of €160 per component
Withdrawal before cut-off date	25% REFUND
Withdrawal fee after cut-off date	NO REFUND

WITHDRAWAL CUT-OFF DATE FOR OCTOBER/NOVEMBER 2025 EXAMINATIONS – 16TH AUGUST 2025

Applications for access arrangements need to be made well in advance and within the time frames set by Cambridge International. It is the applicant's responsibility to make sure that the school has been informed of any access arrangements and that the school has been provided with the relevant documentation at the time of registration.

As per the ACE Terms & Conditions, 3(m), external examination fees for both private and ACE students are paid by a separate invoice. In the event of cancellation, candidates will be charged according to the fee schedule above. The examination fees are non-transferable from one exam session to another.

** Please note that candidates can only register for the Alternative to Practical examination paper for science courses at ACE of Brussels.*

Acceptance Criteria

- *Candidates must provide their full legal name when completing their registration.*
- *Candidates are required to be in possession of a passport or national ID card that is valid when beginning the registration process.*
- *Candidates should present their valid passport or national ID card to the invigilators for the identification checks on each examination date.*
- *The deadlines for entries and amendments are the same.*
- *Candidates will not be entered for the examination series until the full payment has been successfully made.*
- *Candidates must confirm that all entry data is correct on their statement of entry.*
- *Candidates must take full responsibility for all information provided.*
- *It is the responsibility of the candidate to ensure that all information provided throughout the registration process is accurate.*

Use of Personal Data

*Cambridge will use candidate's personal data (for example, their name, candidate number and where relevant audio or video evidence of a candidate's performance for the purposes of delivering their qualifications through our centre. This includes processing exam entries and results, marking exam scripts, issuing certificates, processing enquiries about results and investigating cases of malpractice. When applications for access arrangements, special consideration or the withdrawal of entries are made, Cambridge will use candidate's special categories (sensitive) of personal data for the purposes of processing these applications. Cambridge will process candidate's personal data for the following legitimate business purposes: **a.** to carry out research, standards setting and other activities that are related to the business of delivering qualifications (including assessments), all of which are aimed at ensuring the delivery, as well as integrity and improvement, of their qualifications and the protection of candidates **b.** to understand the needs of candidates and other users of our qualifications and carry out marketing (although we will not contact candidates/parent/guardian by email without first seeking their consent) **c.** to provide training to those involved in providing educational services in relation to our qualifications, for example, teachers and examiners **d.** for internal business purposes, including managing their risks, protecting the security of personal data in their possession and carrying out internal record-keeping and audits **e.** to share the personal data with other parts of their organisation, including the University of Cambridge, Cambridge University Press & Assessment, and agents and representatives (for example, examiners, consultants and sub-contractors), which process the personal data on their behalf **f.** to share the personal data with the Universities and Colleges Admissions Service (UCAS), other universities and, where appropriate, potential employers in order to facilitate the candidate's relevant applications **g.** to comply with applicable law or a court order or governmental regulation or for the purpose of any criminal or other legal investigation or proceeding here or abroad.*

Cambridge may use anonymised data (that is, data that does not identify a candidate) and pseudonymised data (that is, data that is anonymous to the people who receive it) for research purposes, and may share that data with third parties, also for research purposes. The third-party recipients of such anonymised or pseudonymised data are required to abide by strict data protection principles in their handling of the data and are also bound by a duty of confidentiality.

Cambridge may transfer Candidate Data outside the United Kingdom and/or European Economic Area (EEA), for example for the processing of entries and results, and to provide Customer Services support. Such transfers of data are conducted in accordance with the Standard Contractual Clauses approved by the European Commission or in accordance with the UK's equivalent Standard Contractual Clauses.